

**TOWN BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
WEDNESDAY, NOVEMBER 19, 2025 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman John Latini
Councilman David M. Reynolds
Councilman David Tehan
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Town Attorney, Herbert Cully
Highway Superintendent, Richard Sherman
Codes Officer – George Farley
Police Chief, Ronald Fontaine
Assistant Director of Personnel, Barbara Schwenzfeier
Deputy Town Supervisor, Anthony J. Trevisani

Absent: Town Clerk, Cheryl A. Jassak-Huther

Thereafter a quorum was declared present for the transaction of business.

I. BOARD MINUTES

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 277 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to approve the October 8, 2025 Board Meeting FINAL minutes.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Ney
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Ney
Supervisor Miscione	-	Aye

Resolutions PASSED with THREE (3) affirmative votes and duly ***ADOPTED***.

II. PUBLIC COMMENTS

- a. **John D'Amore** – thanked the Board for all the work been doing with regards to solar project near his property – asked for final inspection – go after their BOND – John Dunkle has identified the drainage issue; Herb suggested not issue a certificate of completion
- b. **Mike Chambrone** – Florence Court – drainage – basement flooded – lines from house were not connected to lines out front, 100% negligence on Town part – Town is supposed to do the connections – Town ran camera and was blocked – Mr. Sherman told Mr. Chambrone was never connected; claim was put in for claim; Mr. Sherman said was marked – when put pipe in and didn't see the mark to connect; turned into insurance company – Notice of Claim; Rick stated will have to go back in the Spring
- c. **Sherry Andrews** – thanked Board with issues with Concord Blvd. with sex offenders

III. REPORTS OF TOWN DEPARTMENTS

a. TOWN CLERK

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini.

(RESOLUTION NO. 278 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve the 30-day advanced notice liquor license for Julios Incorporated.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini.

(RESOLUTION NO. 279 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve the 30-day advanced notice liquor license for YEU Entertainment LLC.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye

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Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 280 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve the 30-day advanced notice liquor license for Steakhouse Italiano.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini.

(RESOLUTION NO. 281 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve for Integrated Community Alternatives Network to sell raffle tickets in the Town of New Hartford.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

b. CHIEF FONTAINE

i. Sangertown Mall Agreement for Police Services

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 282 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Sangertown Mall Agreement for Police Services.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- ii. **Animal Shelter Opening Discussion**- received license from Ags. And Markets from NYS and approved to open November 10th

c. **HIGHWAY SUPERINTENDENT RICHARD SHERMAN**

- i. Oneida Street/Kellogg Road Signalization BID - \$543, 951.76 – Power Line Constructors

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan.

(RESOLUTION NO. 283 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to award the Onieda Street/Kellogg Road Signalization to Power Line Constructors for \$543,951.76.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- ii. Vehicle struck a plow – plow was towed to shop – shop took pictures and starting working on it; done in house

IV. VOUCHERS

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 284 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to pay the vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

V. MATTERS SUBMITTED BY COUNCILMEN

a. COUNCILMAN REYNOLDS

- i. Number of fire inspections completed – 13
- ii. Fire inspection fees collected - \$4,172.33

b. COUNCILMAN LATINI

- i. Planning Board

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 285 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to reinstate Rocco Arcuri to the Planning Board.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Abstain
Supervisor Miscione	-	Aye

Resolutions PASSED with FOUR (4) affirmative votes and duly **ADOPTED**.

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 286 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to reinstate Julius Fukus to the Planning Board.

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The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	(no response)
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	(no response)
Supervisor Miscione	-	Aye

Resolutions PASSED with three (3) affirmative votes and duly ***ADOPTED***.

Discussion – Councilman Tehan – problem with Julius – he is forced to abstain from the majority of the votes; Town Attorney Herbert Cully – he was doing work for National Grid – not sure if still is; Tehan wants verification – Paul asked to rescind and no one responded except Councilman Tehan after the vote was made Councilman Tehan than asked for it to be Tabled but the Vote was already 3-2. (***PER THE VIDEO***)

VI. MATTERS SUBMITTED BY TOWN SUPERVISOR

- a. Carpets at Library – need upgrading – quote for \$100,000 – Paul showed different with other companies– got three quotes – Oneida Carpets \$37,457, Inserra’s Flooring \$44,345, Carpet Tile Depot \$25,288.39

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 287 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve the lowest bid for carpet for the library from Carpet Tile Depot for \$25,288.39 just for material.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

VII. MATTERS SUBMITTED BY TOWN ATTORNEY

- a. Hearing - Tehan, Messa, and Chief met with Herb – hearing officers written decision – everyone sign; Town Supervisor Miscione – reached out to an associate of the owner and actually met with the owner and discussed with him the issue we were having over there and he assured Supervisor Miscione that he will not be renting out to anymore or having problems like had to say the least and he will do full background checks and understands this is not what community looking for

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The following Resolution was then introduced for adoption by Councilman Tehan and duly seconded by Councilman Latini.

(RESOLUTION NO. 288 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve a resolution to allow in the instance that are any violations by the Pine Crest Motel in allowing occupancy for periods in excess of 30 continuous days. Gives the Town the right to immediately commence a proceeding in State Supreme Court.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- b.** City of Utica contact Town that the water authority is abandoning an interest in a parcel of land adjacent to the reservoir and according to the enabling resolution which is 1226 of the public authorities law should it be determined that it is no longer necessary by the water board to use the property at no cost that it should be conveyed to the city and the Town of New Hartford – the City is hoping we will waive our right to ownership of that property; Supervisor Miscione believe very valuable property, money to be made on it;
Tabled

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds.

(RESOLUTION NO. 289 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to enter into Executive Session at 7:39pm to discuss pending tax certiorari proceedings and to discuss Solar situation on Paris Road; Supervisor Miscione added acquisition of Town property.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

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The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan.

(RESOLUTION NO. 290 OF 2025)

RESOLVED, that the New Hartford Town Board does hereby approve to come out of Executive Session at 8:13pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Latini and seconded Councilman Tehan, the meeting was adjourned at 8:14pm.

(RESOLUTION NO. 291 OF 2025)

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly ***ADOPTED***.

Respectfully submitted,

Cheryl Jassak-Huther

Town Clerk, RMC

11/26/2025